



Washington, DC Economic Partnership

Graphic Design Assistant

The Washington DC Economic Partnership is seeking a graphic design assistant for Summer 2008 to support the Director of Graphic Design in the production of all print materials including publications, posters and collateral (specifically the *2008 Doing Business in Washington, DC* guide and *The 2008/09 DC Development Report*).

The Washington, DC Economic Partnership is a public/private partnership dedicated to facilitating economic development in the District of Columbia. We are a non-profit organization that partners with a variety of government, business and community stakeholders to accomplish our mission of business growth and retention throughout the District of Columbia.

The Washington, DC Economic Partnership has four core areas:

- Retail Development
- Business Development
- Information & Research
- Strategic Partnerships and Government Affairs

Graphic design is an integral part of each of these areas.

Successful candidates are recent college graduates, college juniors or college seniors studying Graphic Design. You must be proficient in Quark XPress, Adobe Illustrator and Adobe Photoshop. Photography, Adobe InDesign and HTML skills are useful, but not required.

This is an excellent opportunity to gain industry experience, printed pieces for your portfolio, and first-hand knowledge of the printing process.

The ideal candidate will work 16–24 hours/week for 13 weeks beginning the week of June 2nd (with the potential for a 5-week extension).

A stipend will be provided.

Please email your resume, cover letter, and a pdf with no more than five samples of your work to lgertzman@wdcep.com.

Please type "Graphic Design Assistant" in the subject line of your email.